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Edmonton, AB
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AURORA ACADEMIC CHARTER HIGH SCHOOL

School Handbook
2022-2023

I have read this handbook:

Parent Signature: _____

Student Signature: _____

August 24, 2022

Dear Aurora Family,

This year marks a turning point in Aurora's history: our inaugural year of high school programming. For more than 25 years, we have looked to expand our program to offer something special to our students, but what makes the Aurora high school program unique?

The Aurora Academic Charter High School focuses on involving students in research while providing a university-preparatory education that helps students to realize their full potential beyond high school. Students are encouraged in an environment that values Innovation, Hard Work, Empowerment, Respect and Integrity, Empathy and Compassion.

Aurora's focus on research, career exploration, and enhanced academics make it distinct. Students will engage in research themselves as student-scientists. Just like the younger grades, the high school is founded on research that supports improving student achievement.

Students will engage in personal development and have the opportunity to engage with mentors and build connections and leadership. The focus of the Aurora High School is not simply graduation, but for students to have a plan to achieve their goals.

We accomplish our goals by treating each other with respect and having high standards for behaviour, academics, and work habits in a structured and orderly environment. Most importantly, we always are there to help one another succeed. We are an Aurora Family. This may be challenging at times, but we have seen the success that can be achieved when we work together.

While our campus has changed, I know one thing will stay constant : Aurora students will always be central in our decision-making process. Parents, students, and staff value and share similar goals about education. We all want students to be happy, healthy, and successful learners in a positive learning environment.

We are extremely proud of the fact that you have chosen to share your educational journey with us. I am honoured to be the very first principal of the high school program, and look forward to walking this path together.

Welcome home,

J. Harman, Principal
Aurora Academic Charter High School

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Overview of Aurora Academic Charter School

History & Philosophy

The word "Aurora" is of Latin origin and means: "the rising light of morning; dawn of day; a beginning." Aurora Academic was established by a like-minded group of Edmonton parents in February 1996 as a public, charter school with a focus on academics. The High School opened in August 2022 with grades 9 & 10, and will grow each year with the students. It is the philosophy of Aurora School that children, when presented with an orderly and structured environment, and in the presence of properly sequenced whole group classroom instruction, can excel in an academically-oriented program. The acquisition of skills in reading and writing from the earliest age is considered to be the foundation of the Aurora philosophy. The Aurora program also stresses the importance of neat, high-quality work. Students are taught to be systematic in how they approach all subject areas.

Values/Vision/Mission

Values: Innovation, Hard Work, Empowerment, Respect and Integrity, Empathy and Compassion

Vision: The best choice for highly structured and enhanced academics

Mission: Empower learning excellence through sequenced instruction in a student-centred environment, supported by families. Instruction is informed by research and delivered in a whole group setting with a focus on academic rigour and mastery.

The Facility

Aurora Academic Charter School is located at 14904 -123 Ave in Edmonton and our phone number is 780-540-9400. This building is called the Parkwest campus; the Kindergarten-Grade 8 building is called the Sherbrooke campus. The High School has 12 bright, spacious classrooms, a multi-use space, and a staff room. We bus to the Sherbrooke campus to use the learning commons, soccer fields, gymnasium, and use of the Community League playground and ice rink.

We are a closed campus to keep our students safe. All visitors must check in and wait at the front office.

Board of Directors

The school is governed by an elected Board of Directors, comprising five to seven members, which is responsible for the overall governance of the school and acts as the final arbiter on issues related to the school's operation.

School Administration and Staff

Aurora Academic School Authority consists of three schools. There is one Principal and one Assistant Principal for Elementary, one Principal and one Assistant Principal for Middle School, and a Principal for the High School. Elementary includes Kindergarten to Grade 4, Middle School includes Grade 5 through 8, and the High School includes Grades 9 & 10, expanding to Grades 11 and 12 in following years.

Central Office Staff & Administration	
Mr. Gray	Superintendent
Ms. Harman	Principal
Miss Baxter	Secretary
Ms. Weidel	Bussing and Transportation Coordinator
Ms. Leganchuk	Secretary-Treasurer

Teaching Staff	
Mr. Chambers	Math, Science, Phys. Ed., Options
Ms. Bachand	French, Social Studies, Options
Ms. Tomko	English Language Arts, Social Studies, Options
Ms. Tran	Math, Options
Mr. Kennedy	Science, Options
Mr. Millard	Health, Phys. Ed., Options
Miss Wilson	English Language Arts, Social Studies, Options

High School Council

Through the School Council, parents and the school community have an opportunity to advise and consult with the principal on any matter relating to the school. All parents are automatically members and students will be elected to positions. School Council meets regularly throughout the year through virtual meetings.

The School Council is an association of parents, students, teachers, principals, and community representatives who work together to promote the well-being and effectiveness of the entire school community and thereby enhance student learning.

Fundraising

Aurora Academic is a public charter school and receives provincial funding similar to other Alberta public schools. Tuition fees are not charged. Fundraising is used to provide special events and treats for students. Our fundraising needs are met primarily by the Fundraising Society and through High School specific fundraising activities. Please contact fundraising@auroraschool.ca if you would like to volunteer.

This school is a non-profit public corporation and is registered with Revenue Canada. As such, the school is able to issue tax receipts to all contributors who wish to support Aurora School's fundraising efforts through cash donations.

Medical

Aurora is a peanut-aware school. Aurora requires that parents provide any medical information about their children that may affect their participation or academic studies. Please keep online records up-to-date and notify the homeroom teacher and Principal of any life-threatening medical conditions. The school will not normally dispense medication to students. The school will respond to life-threatening emergencies as required by Bill 201, (Protection of Students with life-threatening Allergies Act). For further information, please contact the Principal and refer to Policy No. 6101 available on our website.

Contagious Illnesses

The school will need to be flexible and ready to adjust to changing conditions and instructions from the Alberta Health Services. Please be aware that the policies and plans may change with very little notice and any health related instructions from the Alberta Health Services will supersede any previous plans and policies. Continue to monitor the school website for the most updated information.

Whole School Communication

Aurora Academic communicates important information via an automated phone callout system or email communication. Families are responsible for keeping contact information correct in PowerSchool. The automated system can send

information out to the whole school in five minutes. Please save our email address to your contacts as it is an important part of our communication network which consists of homework books, emails, newsletters, and our website. Newsletters are posted online the first week of every month.

Teacher Communication:

Aurora is founded on a close relationship with parents. We work together to help youth achieve their dreams, and their success is the goal for every staff member.

Meetings with teachers should be pre-scheduled so that we can prepare and focus on your needs. Please be aware that teachers may not be able to check emails or return phone calls from 8:30 a.m. - 3:10 p.m., as we are taking care of students. Staff are not expected to check email on weekends or evenings as we do not have our materials with us. All emails and phone calls will be responded to within 2 business days.

- If you have an emergency situation, call the school at 780-540-9400 to speak with administration or the office staff directly.

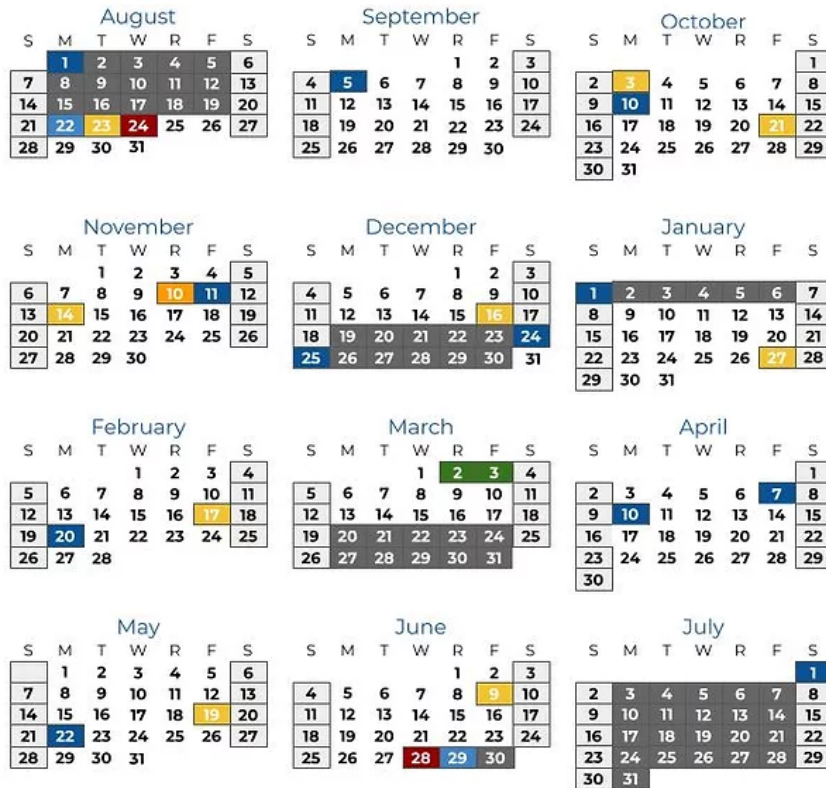
Please check the class homework calendar and PowerSchool frequently. The calendar has a list of upcoming assessments to help you to know what is coming up so that you can help your teen to organize their time. PowerSchool has all marks for assignments posted within 2 weeks so that you can keep track of your teen’s progress. Each class has a GoogleClassroom that your child can log into for assignments. We encourage you to explore it with your teen!

We appreciate your trust in choosing us to take care of your child. We want you to feel connected and involved.

Bell Schedule and School Calendar:

	Start Time	End Time
Doors Open	7:45	8:40
Homeroom (late bell)	8:40	8:45
1	8:45	9:27
2	9:27	10:09
Break	10:09	10:13
3	10:13	10:55
4	10:55	11:37
Lunch	11:37	12:07
5	12:07	12:49
6	12:49	1:31
Break	1:31	1:35
7	1:35	2:17
8	2:17	3:01
Dismissal	3:01	
Doors Locked	4:00	

SCHOOL CALENDAR 2022-2023



LEGEND

- Public Holiday (12)
- Professional Development Day (9)
- Day in Lieu (no classes)
- First/Last Day of Classes
- Operational Day (2)
- Teachers' Convention (2)
- Summer/Winter/Spring Break
- Instructional Days (178)

APPROVED HOLIDAYS

Labour Day	SEP 5
Thanksgiving	OCT 10
Remembrance Day	NOV 11
Winter Break	DEC 19 - JAN 6
Christmas Day	DEC 25
Boxing Day	DEC 26
New Year's Day	JAN 1
Family Day	FEB 20
Teachers' Convention	MAR 2 - 3
Spring Break	MAR 20 - 31
Good Friday	APR 7
Easter Monday	APR 10
Victoria Day	MAY 22
First Operational Day	AUG 22
First Day of Classes	AUG 24
Last Day of Classes	JUN 28
Last Operational Day	JUN 29

Transportation

Bus Transportation

Yellow school bus service is provided to various areas of Edmonton. Stops on each route are reviewed each school year. Our bus service is not a door-to-door service, therefore parents may be required to drive students to their assigned stop. Once the routes have been set for the year, no stop changes will be made during the course of the year. To view routes, please go to <http://auroraschool.ca/students-parents/busing>.

The bus is considered an extension of the classroom; therefore, classroom conduct is to be observed at all times. The driver is responsible for the safety of all students on the bus and must receive full cooperation from all students. Students who fail to observe these expectations will be dealt with by the driver and may be referred to school administration for further action. Students may lose their bus privileges for a period of time or the rest of the school year, depending on their actions, with no refund.

Subsidized E.T.S. student bus passes are available at the office for those students using Edmonton Transit. Bus 905 (Northgate-Westmount) stops directly outside the school at Stop #55118 westbound and Stop #5404 eastbound; buses 903 (Jasper Place-Kingsway), 906 (West Ed Mall-Westmount), and 907 (West Ed Mall-Westmount) are 5 blocks south on 118th Avenue and 149 St.

Student Drivers

Students who drive to school must follow all legal requirements. They are not permitted to have other students in their vehicle on school property or to access their vehicle during school hours. Student transportation is a parent responsibility and the school is not responsible if students drive other people without parent consent. Students are expected to follow their parents' arrangements for transportation, and the school is not responsible for checking how students arrive or leave. Students will take the bus to organized school activities, such as field trips, to ensure the group stays together.

Student Drop-off and Pick-up

Students are marked late at 8:40 a.m. and the final bell rings at 3:01 p.m. Buses leave the parking lot at 3:08 p.m. Students who miss the bus will have to be picked up.

Buses will drop-off and pick-up students in the designated bus drop-off/pick-up area in the parking lot. There are visitor/student parking stalls along the sides of the building; please do not park in other businesses' parking areas. To ensure student safety, please only go 1-way through the parking lot: entry is on 123 Ave and exit onto 149 St. Please be a considerate neighbour to the other businesses in the area. Doors are open for students to wait quietly inside from 7:45 a.m. until 4:00 p.m. That privilege will be revoked if students misbehave and they will need to be picked up and dropped off at bell times.

Students may park in available spaces along the sides of the building that are not "staff" or "accessible" spaces. Spaces are first-come, first-served so students should arrive early. Lateness due to unavailable parking is an unexcused late. Do not back into spaces, as electrical plug-ins may be damaged. Plugs are not to be used to charge vehicles. Individual student, staff, and parent use of the parking lot may be revoked at the discretion of the Principal if drivers are inconsiderate, uncooperative, or unsafe.

The Education Plan

The Aurora Program follows Alberta Education's Program of Studies, and includes enhancements meant to help students improve their understanding to be ready for university.

Options are half-year semesters; all other courses are full year. Grade 9 students take 4 options and Grade 10 students take 5 options per year.

Phys. Ed. is every second week on Wednesday afternoons. Students are bused to the gymnasiums at the Sherbrooke campus or to activity centres around the city. There are also whole-school activities, such as an end of year track and field meet.

Curriculum

	GRADE 9		GRADE 10-12	
	Aurora Instructional Hours/Year	AB Recommended Hours/Year	Aurora Instructional Hours/Year	AB Recommended Hours/Year
Language Arts	200	150	150	125
Mathematics	200	100	150	125
Science	150	100	125	125
Social Studies	150	100	125	125
French	75	varies		
Health* / Calm	25	50	75	75
Physical Education	50-75	75	50	50-125
Options (total hours)	150	varies	325	300
Total Hours	1000	950	1000	1000

Assessments

Placement Assessment

Students new to Aurora Academic are required to write a placement assessment as a condition of registration. This assessment is used as a tool to assist the administration in determining a student's grade level, ensuring placement in the appropriate grade.

Student Assessment

There will be regular assessment of students based on a selection from:

- homework
- in-class evaluation
- projects
- unit tests
- standardized tests
- Final exams
- any other test mandated by Alberta Education

Assessment is based on outcomes. All courses are measured in percentage grades. Students must achieve 50% to progress into the next grade.

Cheating and/or plagiarism are serious offences that will be reported to administration and incur an academic penalty, up to and including a zero, as well as a disciplinary penalty. Cheating includes any activities meant to gain an unfair advantage on an assessment. Plagiarism is copying work from others or submitting assignments as your own when you did not do the work. We want to prepare students for university expectations.

Report Cards

There are three report cards each year for students. The report cards will be issued electronically with both comments and grades. Students will receive a username and password prior to their first Report Card in the year they start at Aurora Academic Charter School. This username and password will be needed to access all report cards on-line. Parent/teacher interviews are held twice a year by appointment. Report Cards will be available on-line through PowerSchool after 4:00 p.m. on Report Card release dates.

Homework

Studying and completing assignments are integral parts of the academic program at Aurora Academic. Teachers will post assignments on GoogleClassroom. This format increases communication between staff and parents. Homework should take approximately 90 minutes per night. This does not include home reading, which is suggested each night for all grade levels.

Extracurricular Activities

All students who participate in extracurricular activities are expected to make a commitment to their school. This includes attending all practices, games, and tournaments. It is a privilege to participate in extracurricular activities and students may be suspended from participating depending on their behaviour in school; teachers determine playing times. Students must be in attendance at school the day of the activity to participate. Students who are suspended from class are also suspended from extracurricular activities.

Technology

Technology & Cyberbullying

"A student, as a partner in education, has the responsibility to: (e) refrain from, report and not tolerate bullying or bullying behaviour directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means;" Alberta Education Act: 31(e). You cannot consent to being hurt.

Students will be subject to BP/AR 6040 Student Discipline for bullying behaviour, regardless of how or when it occurs. Schools do not have to prove intent or beyond a reasonable doubt in order to take action. We are committed to keeping students safe and students are expected to act in a way that is anti-racist and anti-bullying, to promote positive behaviour and school culture. Parents and students are strongly encouraged to review their responsibilities at <https://www.rcmp-grc.gc.ca/en/bullying/impacts-and-consequences-bullying-and-cyberbullying>.

Students are expected to report examples of inappropriate behaviour:

- [Sharing intimate images without consent](#)
- [Criminal harassment \(e.g. repeatedly contacting/watching/following someone in a way that causes them to fear for their safety or the safety of their family\)](#)
- [Uttering threats \(e.g., texts, phone calls, and/or emails that cause the other person to fear for their safety\)](#)
- [Intimidation](#)
- [Mischief in relation to data \(e.g. destroys or alters computer data; renders it unusable; obstructs access\)](#)
- [Unauthorized use of computer](#)
- [Identity theft](#)
- [Extortion \(e.g., threatening to share someone's personal information to others if they don't do as told\)](#)
- [False messages, indecent or harassing telephone calls](#)
- [Counselling suicide](#)
- [Incitement of hatred \(e.g. promoting acts to harm an identifiable group; denying the holocaust\)](#)
- [Defamatory libel \(e.g. likely to injure the reputation of any person by exposing him to hatred, contempt or ridicule, or that is designed to insult the person of or concerning whom it is published.\)](#)
- [Offence against the person and reputation \(e.g., threats or acts of force, violence, or destruction of personal property\)](#)

Cell Phones and Personal Devices

Students are permitted to use cell phones before and after school and during lunch. Cell phones should remain on silent mode in lockers at other times. If cell phones are seen outside permitted usage times, they will be confiscated until the end of the day, regardless of whether they were being used. Field trips and organized activities are considered classes. Electronic devices can be brought into the class at the request of the teacher for uses in curricular activities, such as photography class.

Personal devices, smart watches, and other enabled devices are not allowed in the classroom. Wireless earbuds are not permitted in the school building; wireless over-ear headphones or wired earbuds/headphones are allowed. All devices and personal property are the responsibility of the student. Theft, loss, and breakage are not the responsibility of the school. Students who mis-use devices will lose the privilege of bringing the device to school.

The mis-use of devices includes, but is not limited to, the following issues:

- sending/receiving text messages, calls, or notifications during class time
- accessing or sharing inappropriate material
- accessing games or apps during class time
- recording/manipulating/sharing videos or images of other people without permission
- bullying/harassing others or engaging in anti-social behaviour
- jeopardising exam security through accessing devices
- disrupting classes through sounds from devices

School Electronic Devices

Access to technology is a privilege which imposes certain responsibilities and obligations on users. Use of these resources is subject to school policies and local, provincial, and federal laws. All users of these resources must act responsibly and comply with the specific guidelines and policies governing their use.

Students who mis-use, break, or vandalize school equipment will lose the privilege of using devices at school and be charged for the replacement/repair of the item. They will be provided with an alternate paper-based activity. They may also be suspended or face other disciplinary action, depending on the offense. Devices are the responsibility of the student and must be returned in the same condition or a damage fee will be applied.

The mis-use of equipment includes all issues from personal devices as well as:

- Modifying software
- Modifying hardware (such as as stickers, drawings, changing keys, etc.)
- Causing damage to the equipment (including spills, drops, neglect, carelessness, etc.)
- Losing equipment

Emergencies and School Access

Emergency Evacuation Plan

An evacuation plan is in place. If an emergency occurs, parents will be notified when and where to pick up their children. Fire and lockdown drills will be practiced in accordance with the regulations to ensure all staff and students become familiar with the procedure.

Inclement Weather

Bus cancellations will be communicated through the school messenger site. The school is still open to ensure students have a warm place to arrive. Teachers will communicate assignments through GoogleClassroom so that students who remain at home can complete work. We use the weather website Blatchford site:
https://weather.gc.ca/city/pages/ab-50_metric_e.html

When the Air Quality Index at Woodcroft Station measures a 7 or higher, phys. ed. and other outdoor activities may be cancelled or rescheduled for an indoor space. Outdoor activities will be cancelled at the teacher/principal's discretion if conditions seem unsafe, such as during a tornado watch or severe weather. If a refund is not available from the activity provider, then refunds will not be made. Safety is our primary concern.

The school has an emergency kit for power outages to ensure lanterns and lights are available for interior spaces. In the case of school closure due to a water or extended electrical outage, parents will be notified by school messenger.

Reporting Student Absence

Any parents whose children will be absent from Aurora Academic must notify the office before the beginning of the day. A message can be left on the school's answering machine before school office hours.

Phone the school office at 780-540-9400, then dial 3 to leave a message in the student absence mailbox.

Lunch

Students stay in the building during lunch and will be supervised. Please ensure your child comes to school every day with a bagged lunch or money to purchase a lunch from the Student Business, as available. Individual students may not order or receive food deliveries from restaurants or apps, as it is disruptive. Microwaves are available for all students to heat up their lunch, but are first-come, first-served. Students who make a mess will have microwave privileges revoked for a period of time. We are all members of the same community and respect each other.

The Hot Lunch program, as scheduled by the school, allows for purchasing/ ordering through a third party website that delivers to the school.

Leaving School Premises during the School Day

Aurora Academic is a closed campus and students are not permitted to leave the school grounds during the school day, including lunch time and recesses. If the parent has notified the school, any student leaving the premises during class time must sign out before leaving, and sign in if returning the same day. Any student who arrives late, after attendance is taken, must report to the school office and sign in. The parking lot doors are locked at 8:40 a.m.; the front doors on 123 avenue are monitored during the day. Please sign in at the front office.

Extended Student Absences (Policy Statement) BP 6170 AR 6170 www.auroraschool.ca

Aurora Academic offers a unique, structured academic program. Academic success is directly impacted by attendance. Therefore, any activity that inhibits a student's ability to attend class inhibits their ability to learn. The first priority of the school is education and, as such, the school cannot support extended absences. If families choose to take an extended absence, parents must accept that there is an academic cost involved with missed curriculum and school time. By the end of the year, parents should reasonably expect that student marks will be affected due to the loss of school time.

1. If an extended absence of more than four consecutive school days (outside the scope of The Alberta Education current legislation and regulations) occurs:

- a. Parents will be contacted by the Principal to outline the school’s concerns and the possible academic risks involved.
- b. For reasons other than those approved by the Education Act, the Principal may report to the school authority attendance officer for further investigation. Teachers are not required to provide curriculum work for the student to be done while on the extended absence.
- c. Where applicable, the student will not be eligible for the Citizenship award, Diligence award, Honours with Distinction or Honour Roll that term.
- d. It is the responsibility of the students before the absence, when possible, to discuss with their respective teachers regarding missed tests, unit exams, projects, and assignments.
 - i. It is at the discretion of the teacher to do the following (but not limited to): give due date extensions, a chance to write missed tests or exam, give a grade for partial work completed before the deadline or while on the extended absence, or give a grade of “Excused” and the grade does not count towards the report card grade.
 - a. If a student has missed too many curricular outcomes to assess their progress, they will receive an UA (unable to assess) on the report card with a description to outline the reason for the grade.
 - ii. Whenever possible, it is the responsibility of students and parents to stay caught up with the class while on the extended absence if work was given.
- e. It is the responsibility of the student and/or parents to see the subject teacher upon the student’s return to discuss and pick up missed work and to give feedback on a schedule to get caught up on missed assignments and tests.
 - i. Parents are responsible for ensuring that students complete the missed work.
 - ii. Teachers will give students a fair amount of attention and time in class, but not to the detriment of other students. Material will not be re-taught.

2. Missed Final Exams Philosophy: The Education Act, the Aurora School Board Policy 6170, and the Administrative Regulation 6170 all discourage any extended absences and missed final exams.

- a. If a student misses a Provincial Achievement Test (PAT), they may write it upon their return if it is still within the mandated provincial writing period.
- b. For all PATs and non-PAT final exam(s) that are not written at all, a grade of UA will be given and only Terms 1, 2, and 3 will be used to calculate the final course grade. A description will be given in the report card to outline the reason for the UA.
- c. To support student success, promotion to the next grade is dependent on students’ knowledge of the curricular outcomes for the year. Students must achieve 50% to advance to the 10-1/20-1/30-1 stream. A grade of 65% is recommended by most school districts for the 10-1/20-1/30-1 stream.

Behaviour and Expectations

Suspensions and Expulsions

Students have a responsibility to try their best and to not disrupt the learning of those around them. Aurora School follows a restorative justice discipline model where students are given the opportunity to learn from their mistakes and to make amends. Students, parents, and teachers are partners in education and parents will be informed of serious or on-going issues so that they can be involved in helping their child to learn.

Students cannot be under the influence of drugs or alcohol during school hours. Vaping, tobacco products, and controlled substances are not allowed on school property or trips.

In serious cases, or where students are not learning from their behaviour, suspensions and/or expulsions may be necessary for the safety of all students. Please see Aurora School Policy BP 6040 and AR 6040 for more information.

Student Code of Conduct: Aurora Academic Charter School Policy BP 6035

A. A student shall comply with the following code of conduct:

1. Respect yourself and the rights of others in the school.
2. Make sure your conduct contributes to a welcoming, caring, respectful and safe learning environment in the school that respects the diversity and fosters a sense of belonging for others in your school.
3. Refrain from, report and refuse to tolerate bullying or bullying behavior, even if it happens outside of the school or school hours or electronically/online.
4. Inform an adult you trust in a timely manner of incidents of bullying, harassment, discrimination, intimidation, or any safety concerns in the school.
5. Act in ways that honour and represent you and your school.
6. Attend regularly and punctually.
7. Be ready to learn and actively engage in and diligently pursue your education.
8. Know and comply with the rules of your school.
9. Cooperate with all school staff.
10. Be accountable for your behaviour to your teachers and other school staff.
11. Contribute positively to your school and your school community.

B. Unacceptable behaviours include, but are not limited to:

1. Behaviours that interfere with the learning of others, the school environment, and that create unsafe conditions.
2. Acts of bullying, harassment, or intimidation in any context including electronic whether or not inside the school building or during the school day.
3. Physical violence.
4. Retribution against any person in the school who has intervened to prevent or report bullying or any other incident or safety concerns.
5. Illegal activity such as: a. possession, use, or distribution of illegal or restricted substances, b. possession or use of weapons, c. theft or damage to property.
6. Discrimination as outlined in *the Alberta Human Rights Act and Canadian Charter of Rights and Freedoms* based on race, colour, ancestry, place of origin, religious beliefs, gender, physical or mental disability, marital status, family status, source of income, or sexual orientation will not be permitted.

Behaviour Expectation Matrix

Students are expected to do more than follow rules. We all contribute to a positive, healthy, happy place to learn through positive actions. Good citizenship is valued, and students who set good examples are appreciated and recognized. Students who do not want to be a part of the community are not forced to be here. Students who destroy or devalue property are responsible to pay to fix or replace it, so that others are not impacted.

We all make mistakes, and we believe in restorative justice: the chance to learn and fix what we have done. We believe in apologies and making things right, not just punishment.

We have listed examples of the types of behaviour that show our School Values:

	School Value	Respect & Integrity	Safety
School	<ul style="list-style-type: none"> • We are happy to be here • We want to be safe • We respect each other and are accountable for our actions 	<ul style="list-style-type: none"> • Remove hats (except religious items) • Say hello, please, and thank you • Keep gum out of the school/bus • Do your assigned tasks • Follow the code of conduct • Wear your uniform with pride • Dress appropriately on non-uniform days • Take care of your property 	<ul style="list-style-type: none"> • Take care of yourself and others • Ask for help • Promote good health choices • Keep tobacco products/controlled substances/vaping items off school property • Accept others and make them feel welcome • Tell people when you feel hurt and listen when others say they want you to treat them differently • Use kind, appropriate language • Apologize and make things right
Classrooms	<ul style="list-style-type: none"> • Everyone has a right to learn • Everyone has the right to be treated with kindness and respect • We are here to learn 	<ul style="list-style-type: none"> • Raise your hand / wait your turn • Ask permission to use others' property • Treat materials/equipment with care • Have your materials ready • Offer to help • Do your own work 	<ul style="list-style-type: none"> • Keep your hands and feet to yourself • Use technology appropriately • Keep your area clean • Listen to instructions
Hallways	<ul style="list-style-type: none"> • Everyone has a right to their personal space • Our school is structured and orderly • We like to be in pleasant places 	<ul style="list-style-type: none"> • Maintain flow • Respect personal space • Stay positive • Keep noise to a minimum • Keep hallways clean • Minimize trips to your locker • Say please and excuse me 	<ul style="list-style-type: none"> • Walk • Avoid collisions • Avoid throwing objects • Lockers are the property of the school and may be inspected by the Principal
Student Den / Club	<ul style="list-style-type: none"> • We like each other and want school to be fun 	<ul style="list-style-type: none"> • Clean up after yourself • Use microwave covers and wipe up spills • Make healthy choices • Practice good manners • Show appreciation to workers and supervisors • Invite people to sit with you • Take care of games and equipment • Take turns 	<ul style="list-style-type: none"> • Follow the rules • Stay in line • Walk • Sit while you eat • Speak at normal volumes • Use headphones to listen to music • Use technology appropriately

Gym	<ul style="list-style-type: none"> Physical activity is important to wellness and learning Learning skills will help in our future lives to have fun 	<ul style="list-style-type: none"> Be a good winner and lose gracefully Respect other players Use encouraging language Allow everyone to participate Treat floors and equipment with care Make your best effort 	<ul style="list-style-type: none"> Be ready to participate Follow instructions and rules Use equipment properly
Bathrooms / Change Rooms	<ul style="list-style-type: none"> We have a right to privacy We respect others' gender identities 	<ul style="list-style-type: none"> Keep bathrooms free of phones and devices Respect privacy Keep areas clean and graffiti free 	<ul style="list-style-type: none"> Be accountable for your personal items Report vandalism or problems
Chromebooks / Textbooks Equipment	<ul style="list-style-type: none"> Technology is a tool for learning We want equipment to last so everyone can enjoy it 	<ul style="list-style-type: none"> Treat equipment better than if it were your own Only use your assigned equipment Ensure it is ready for the next user Stay on task Use only appropriate programs Keep equipment in its original state 	<ul style="list-style-type: none"> Report vandalism or problems Keep food and drinks away from equipment Charge devices properly
Bus and Parking Lot	<ul style="list-style-type: none"> Buses are school areas and drivers are in charge We work together to travel safely 	<ul style="list-style-type: none"> Follow traffic patterns and watch for others Be ready at your stop Keep noise levels low Sit in your assigned seat and stay seated Be kind to others Be a good neighbour 	<ul style="list-style-type: none"> Keep areas clean Respect others' property Obey traffic laws Take care of younger students Thank the driver Change buses promptly Only park in our spaces
Trips	<ul style="list-style-type: none"> We are proud to be a part of Aurora We are ambassadors for the school Outsiders should be impressed by actions We take care of our community 	<ul style="list-style-type: none"> Act as you would at school Thank providers and act respectfully Leave spaces as we find them or better Wear your uniform 	<ul style="list-style-type: none"> Be on time and follow site rules Keep cell phones away unless specifically told they are allowed Participate properly

School Uniform

Top Marks is the uniform supplier for Aurora Academic. Policy requires that students be properly outfitted in school uniform each day. **All tops and bottoms must be purchased through Top Marks.** We wear a uniform to show we are a team and that we have a structured, orderly environment that is focused on learning.

- a. Grade 9 students will be in their normal Middle School uniform Monday through Thursday. Monday is dress uniform day with collared shirt.
- b. Grade 10 students will have a dress code until their uniform is available from TopMarks. They may choose to wear their grade 9 uniform from last year.
 - i. Navy dress slacks (any supplier). No leggings or joggers.
 - ii. Dress Mondays: White dress shirt with a white undershirt. Please ensure it is not see-through.
 - iii. Tuesday - Thursdays: White dress shirt or white polo shirt
 - iv. Navy sweater if desired (Middle School sweater is fine or any supplier).
- c. All students and staff will be able to wear jeans on Fridays (no rips). Clothing must cover the same body parts as the regular uniform, with no inappropriate words or symbols. Sweatshirts without hoods are allowed on Fridays. The Principal makes the final decision on whether clothing is inappropriate and will provide an alternate item or have parents bring something if they wish.
- d. Please note that the Aurora hooded sweatshirt is a PE item, and is not to be worn in the building.

School uniform is to be worn on school trips and during all activities outside school when representing Aurora. Any exceptions will be noted by the teacher or teachers sponsoring outside events.

Tights worn under the uniform should be Aurora colours: navy, white, grey, tartan or black. Please speak to the Principal if there is a need for a different colour. Makeup should be appropriate to a business casual environment. Shoes can be any colour but must have non-marking soles, without high heels (for safety in an evacuation). Sandals are not allowed because of safety concerns with science equipment.

To order on-line, visit TopMarks website at www.topmarks.ca. Aurora's school code is AUR01. They do not accept any orders over the telephone. For any questions, please contact their customer service department at 1-800-667-7105, extension 239 (Monday – Friday, 7:00 a.m. – 3:00 p.m. MST).

Please see our school website for the most current information on uniforms www.auroraschool.ca

Student Wellness

Please let us know if you have any questions or concerns about your child's mental health or stress levels. Your homeroom teacher is a good first point of contact. We also can provide access to health professionals who may be able to suggest strategies or work with your child to find solutions. If you would like to learn more about access to services or referrals, please email the principal at jharman@auroraschool.ca. Your child's well-being is important to us, not just their academic achievement.

We also organize parent information nights where health professionals present topics of interest to families, such as coping with stress during exams. If you have an idea for an information night, please contact the principal.